

**OFFICE OF DIRECTOR VIGILANCE
VIGILANCE DEPARTMENT
New Delhi Municipal Council
Palika Kendra, New Delhi**

**Minutes of meeting regarding Vigilance Seminar on “Adoption
of Integrity Pact in NDMC”.**

Seminar title : Vigilance Seminar on “Adoption of Integrity Pact in NDMC”. **Date:** 12.03.2014

In-time : 09:30 AM **Venue:** Convention Hall, NDMC.

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Out-time : 01:30 PM

MEMBERS PRESENT:

S. No.	IEMs	NDMC Members	Designation/Organization
1.	Dr. U. K. Sen	IEM Sh. Kulanand Joshi	Director (Vigilance)
2.	Sh. V. K. Gupta	IEM Sh. Ajay Gupta	Jt. Director (Vigilance)
3.		Sh. Tanvir Ahmad	Dy. Director (Vigilance)
4.		Sh. Ravindra	Dy. Director (Vigilance)
5.		Sh. A. W. Ansari	Dy. Director (Vigilance)
6.		Sh. A.K. Pathak	Consultant Inquiry

7.		HOD's	From the all concerned Deptts.
8.		All SE, EE, AO and AAO	All
	Welcome Inaugural by	Sh. Vikas Anand	CVO, NDMC
	Lecture by	Dr. U. K. Sen	IEM
	Lecture by	Sh. Ashutosh Kumar Mishra	Director, Integrity pact, TII
	Lecture by	Sh.	TII
	Message by	Sh. Jalaj Shrivastava	Chairman, NDMC
	Vote of thanks by	Sh. Kulanand Joshi	Director (Vigilance), NDMC

A lecture was delivered by Dr. U.K., Sen, IEM, regarding the modalities for incorporating the provisions of Integrity Pact in NDMC & the role of Independent External Monitors (IEMs). All the aspects of Integrity Pact were deliberated in detail during the question answer in which the questions raised by the participants were replied to by the IEM.

- The role and responsibilities of IEM's were clearly specified during the lecture. It was also informed that the Integrity Pact forming the part of Notice Inviting Tender (NIT) shall be mandatorily signed and uploaded and a hard copy shall also be submitted along with Earnest money by all the bidders who intend to take part in the
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bidding. The bids of those bidders who fail to sign and submit Integrity Pact shall not be considered.

- Dr.Sen reiterated that IEMs shall not take part in any management decisions and shall not act as consultants to the management. The IEM's would review independently and objectively, whether and to what extent parties have complied with their obligations under the Pact. The IEM's are not subject to instructions by the representatives of the parties and performs their functions neutrally and independently. Thus files shall not be marked to IEMs for any scrutiny, audit or comments at any stage of the work/procurement.
 - It was pointed out that the complaints pertaining to tenders/procurement, wherein IP is applicable shall be referred to IEMs who shall give an opportunity of hearing to the complainant for quick disposal. IEMs shall submit their recommendations to Chairman NDMC for further necessary action.
 - The Names of IEM's along with their e-mail id's shall be included in the RFP/NIT documents for which a new clause shall be added under the heading "Integrity Pact" in the tender documents.
 - Various circulars and Standard Operating Procedures issued by CVC have been uploaded as a link on NDMC web site. The link was practically shown online by JD (Vig.) to all the participants to make them aware of the mechanism of IP and downloading of documents.
 - The speaker from TII made an educative presentation on various aspects of IP.
 - During the question session, all the questions were taken by the speakers and their replies were given accordingly.
 - In his message to the NDMC Officers Chairman, NDMC advised them to vigorously follow the promises of Integrity Pact and to
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make proper use of it so that the procurement process in NDMC becomes clean and transparent.

- The session ended with a vote of thanks by Director (Vig.).



(GEETIKA SHARMA)

Director (Vigilance)

No 1218/Vig/Imp/2014

DT: 22/5/2014
